

**CARLYNTON SCHOOL DISTRICT**

**Voting Meeting  
December 4, 2018  
Carlynton Jr.-Sr. High School Cafeteria – 7:00 pm**

**MINUTES**

The Carlynton School District Board of Education held its regular voting meeting December 4, 2018 in the cafeteria of the Carlynton Junior-Senior High School. Present for the meeting were Board President Jim Schriver, Vice President Joe Appel, Treasurer Marissa Mendoza, and Directors George Honchar, LeeAnne O'Brien, and David Roussos. Also present were Acting Superintendent Joseph Dimperio, Solicitor Bill Andrews, Director of Fiscal Affairs Chris Juzwick, and administrators Rachel Andler, Lauren Baughman, Marsha Burleseon, Rachel Gattuso, Michael Loughren, Ed Mantich, Dennis McDade, and Joe Rodella. The audience was comprised of one member of the press and three individuals.

**CALL TO ORDER** - *President Schriver called the meeting to order at 7:14pm. The roll was called by recording secretary Michale Herrmann. Directors Frank, Simcic, and Zaletski were absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

**APPROVAL OF MINUTES:**

Director Appel moved, seconded by Director Honchar, to approve the minutes of the November 20, 2018 regular voting meeting. **By a voice vote, the motion carried 6-0.**

**REPORTS:**

- Executive Session – *President Schriver said real estate and contractual matters were discussed in the closed session.*
- Administrative Reports
  - Superintendent's Report – *Dr. Dimperio reported the board is concluding business meetings for the 2018 calendar year. On behalf of the administrative team and staff, he extended holiday wishes to the Carlynton community.*

**I. Miscellaneous**

Director O'Brien moved, seconded by Director Honchar, to approve the additions to the 2018-2019 Conference and Field Trips Requests as submitted; (Miscellaneous Item #1218-01) **By a voice vote, the motion carried 6-0.**

**II. Finance**

Director Honchar moved, seconded by Director O'Brien, to approve the November 2018 bills in the amount of \$528,778.48 as presented;

The Treasurer's Report for the month ending September 30, 2018 as presented;

Minutes of November 20,  
2018 Regular Meeting

Conference and Field Trip  
Requests

November 2018 Bills

September 30, 2018  
Treasurer's Report

|   |   |
|---|---|
| <p>The Electronic Recycling Agreement between the District and Infinite Electronics Recycling, LLC at an amount not to exceed \$2,500 as submitted; (Finance Item #1218-01)</p>   | Recycling Agreement                                   |
| <p>The Sports Medicine Agreement between the District and Allegheny Clinic for athletic trainer services for a period of 32 months, beginning November 1, 2018 and ending on June 30, 2021 at a fee of \$30,000. Said agreement shall renew for continuous and consecutive one (1) year periods with a two (2) percent increase (\$600) per contract year beginning with the second contract year; (Finance Item #1218-02)</p>  | Sports Medicine Agreement                             |
| <p>The Project Succeed Consortium Agreement between the District and Keystone Oaks School District for the 2018-2019 school year at a total cost of \$7,500 as presented; (Finance Item #1218-03)</p>   | Project Succeed Consortium Agreement                  |
| <p>And the invoice of Gary Mancini Construction in the amount of \$16,676 for additional work completed at the sink hole near Honus Wagner Field. (Finance Item #1218-04) <b>By a voice vote, the motion carried 6-0.</b><br/><i>Director Appel asked for a summary of the work for the sink hole. Mr. McDade said the hole initially appeared to be minimal, but when it was opened, was found to be significant due to broken storm water lines, which were rerouted and the hold was refilled. Carnegie Borough worked alongside the District during the repair.</i></p> | Mancini Construction Invoice                          |
| <p><b>III. Personnel</b></p>  |   |
| <p>Director O'Brien moved, seconded by Director Appel, to approve the addition to the 2018-2019 Day to Day Substitute List as presented; (Personnel Item #1218-01)</p>  | Addition to the D-D Sub List                          |
| <p>The addition to the 2018-2019 Activities Supplemental List as presented; (Personnel Item #1218-02)</p>   | Addition to Supplemental Activities List              |
| <p>Appoint Brandi Cramer to the position of lunchroom/playground aide at Carnegie Elementary, effective immediately; (Personnel Item #1218-03)</p>  | LRPG Aide – Brandi Cramer                             |
| <p>Assign ESL instructors Jenna Robinson and Jessica Bartholomew to share the position of after-school ESL tutoring support at Carnegie Elementary, one hour per day, two days per week each (for a total of four days), at a stipend of \$35 per hour; (Personnel Item #1218-04)</p>   | ESL Tutoring – Jenna Robinson and Jessica Bartholomew |
| <p>Reassign Cheryl Irwin to the position of instructional aide at Crafton Elementary, effective December 3, 2018, under the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #1218-05)</p>  | Instructional Aide – Cheryl Irwin                     |
| <p>And accept the resignation of Laura Sewell, Crafton Elementary Lunchroom/Playground Aide, effective November 7, 2018 as presented. (Personnel Item #1218-06) <b>By a voice vote, the motion carried 6-0.</b></p>   | LRPG Aide Resignation – Laura Sewell                  |
| <p><b><u>OLD BUSINESS:</u></b> None</p>   |   |

**NEW BUSINESS:** *Director Roussos asked about the process for recycling in the school buildings. Mr. McDade said the district has a recycling contract with Republic Services and there are recycling bins in many areas for plastic, paper and glass. Director Roussos suggested the district make a more proactive effort to recycle. President Schriver agreed, saying there is always an opportunity to actively recycle.*

*Director Honchar said he received a survey from Aramark but felt he couldn't complete it accurately because he hasn't eaten school cafeteria food.*

**OPEN FORUM:** *None*

**ADJOURNMENT:**

With no further business, Director Honchar moved for adjournment at 7:27 pm, seconded by Director Mendoza. **By a voice vote, the motion carried 6-0.**

Respectfully submitted,

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Christopher Juzwick, Board Secretary

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Michale Herrmann, Recording Secretary